COMSEC ACCOUNTS

Presented by: Steven R. Meaux COMSEC Custodian Raytheon Company, Garland TX

19-20 April 2006

AGENDA:

- Type of COMSEC Account
- DD Form 254
- Requesting a COMSEC Account
- Nominating COMSEC
 Custodian
- Custodial Training
- Inventory Management
 - DIAS 6.4

- •NSA Visits (Audits)
- •Standard Operating Procedure

•COMSEC EAP

DISCLAIMER:

- Does not, in any way, shape or form, serve as formal certification for COMSEC Custodians.
- You <u>MUST</u> still attend the IAEC-2112 Custodial Training Course.

(This briefing void where prohibited by law.)

APPLICABLE DOCUMENTATION

- NSA/CSS POLICY MANUAL 3-16, August 2005 (Control of Communications Security (COMSEC) Material
- NISPOM, February 28, 2006 (Chapter 9, Section 4, Communications Security (COMSEC)
- DIAS, Version 6.4

Types of COMSEC Accounts

• Traditional Account

Seed Key-Only COMSEC Account (SOCA)
 – (aka STU-III-Only COMSEC Account)

TRADITIONAL ACCOUNTS:

- Contractor facility that is required to hold and/or produce classified COMSEC material accountable within the CMCS.
 - Usually bigger accounts
 - Inventory contains various CCI equipment
 - AN/CYZ-10, KG-194, KG-235, KG-75-KG-84, KGV-66, KIV-19, KIV-7, KOI-18, KOV-14, STU-III, USKAT-???, USKAU-123, USFZU-456, ETC, ETC, ETC.

SOCA ACCOUNTS:

- Contractor facility holds only CCI products and unclassified KSD-64A, that after key conversion, becomes an unclassified cryptoignition key (CIK).
 - Usually at smaller facility
 - Inventory only contains STU-IIIs and Key

• DD Form 254:

- Must require COMSEC Account.
- Item 11h must be marked "YES".
- Usually an "Auditable Item".

| | DEPARTMENT OF DEFENSE CONTRACT SECURITY CLASSIFICATION SPECIFICATION | | | | | | | | | |
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| b. SUBCONTRACT NUMBER | | | | VISED (Supersedes previous specs) | Revision No. | Date (YYMMDI | | | | |
| c. SOLICITATION OR OTHER NUMBER | (YYMMDD) | | - | FINAL (Complete Item 5 in all cases) | | | | | | |
| 4. IS THIS A FOLLOW-ON CONTRACT? |] YES _(Preceding | contract N | | | plete the following: d to this follow-on co | ntract. | | | | |
| | | | | | | | | | | |
| 5. IS THIS A FINAL DD FORM 254? | 1 | identified o | | | plete the following: authorized for the per | iod of | | | | |
| 6. CONTRACTOR (Include Commercial and Gove | ernment Enti | | | | | | | | | |
| a. NAME , ADDRESS, AND ZIP CODE | | b. CAG | BE CODE | c. 1 | COGNIZANT SECUR | RITY OFFICE (Name, | , address and | Zip Co | od | |
| JSAC WIDGET COMPANY | | 123XY | 17 | De | fense Investigative | Service, Central Re | gion | | | |
| 100 LBJ FREEWAY | 12571 | | So | uthwest Sector | | | | | | |
| DALLAS, TX | | | | 6 Decker Court, Sui | | | | | | |
| | | | Irv | ring, TX 75062-2 | 795 | | | | | |
| CUDCONTD & CTOD | | - | - | | | | | | | |
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| | | | | Defense Investigative Service, Northeast Region | | | | | | |
| | | | | New England Sector | | | | | | |
| | | | | Barnes Building 1040 495 Summer Street | | | | | | |
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| | | | | 49 | 5 Summer Street | -4914 | | | | |
| 8. ACTUAL PERFORMANCE | and Tin | h CAG | E CODE | 49 | | -4914 | | | | |
| 8. ACTUAL PERFORMANCE c. COGNIZANT SECURITY OFFICE (Name, address Code) | and Zip | b. CAG | E CODE | 49 | 5 Summer Street | -4914 | - | | | |
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COMSEC CUSTODIAN:

- FSO nominates a COMSEC Custodian.
 - Nomination submitted to NSA/COR
 - Must satisfy PCL requirements of NISPOM
 - Final Secret or Top Secret Clearance
 - Nominated individual must meet criteria outlined in section 15 of NSA/CSS 3-16
 - Written approval received from NSA/COR

Custodian (Con't)

- Individual selected:
 - Responsible to assume duties and responsibilities of a COMSEC Custodian.
 - In a position of authority which will permit them to exercise proper jurisdiction in fulfilling their responsibilities.
 - Have not been previously relieved of COMSEC duties.
 - In a position which will permit tenure as a COMSEC Custodian.
 - Will not be assigned duties that will interfere with their COMSEC duties.
 - Are actually performing the custodial function on a day-to-day basis.



My Mother taught me HUMOR.

"When that lawn mower cuts off your toes, don't come running to me."

★ CUSTODIAN TRAINING:

- Attend IAEC-2112 Training within 6-months of appointment.
 - Register on-line at:
 - <u>www.ccmit.org</u>

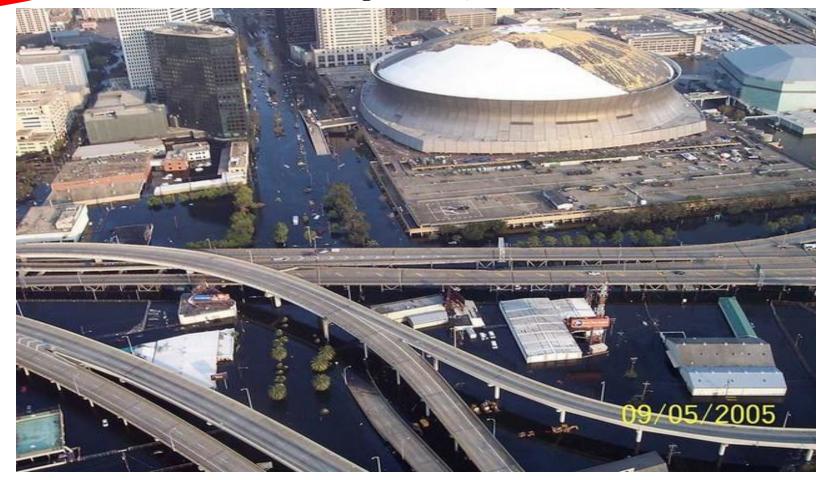
32nd Annual COMSEC Managers' Conference



- Location: Disney's Coronado Springs Resort. Orlando, FL
- Hotel: <u>Disney Coronado</u> <u>Springs Resort - Florida</u>
- Conference Dates: August 21 24, 2006
- Conference Fee: Free

2005 COMSEC MGR'S CONFERENCE

August 21-24, 2005



LOOK WHAT HAPPENED!!

INVENTORY MANAGEMENT:

- Distributed INFOSEC Accounting System (DIAS).
 - Very user friendly (Version 6.4)
 - Efficient management of COMSEC inventory.
 - Prepares forms and reports.
 - Software provided at "No Cost" by NSA.
- Locally developed software approved by NSA.
- Manual Records not routinely approved.

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My Mother taught me about TIME TRAVEL..

"If you don't straighten up, I'm going to knock you into the middle of next week!"

STAFF ASSISTANCE VISITS



SAV (Con't)

- Should have following available for review:
 - Appointment Letters
 - FSO
 - Custodian and Alternate Custodian
 - Background Investigations
 - Review COMSEC & Crypto Access Briefings

SAV (Con't)

- Review COMSEC SOP, EAP & STU-III Guide
- Review SF-153s
- Review local & remote Hand Receipts
- Review Protective Technology Procedures
- Conduct 100 percent sighting of inventory

Standard Operating Procedure

- SOP should include:
 - How you control COMSEC material at the local level.
 - Local responsibilities.
 - FSO
 - Custodian
 - Alternate Custodian
 - Users

SOP (Con't)

- Required Briefings
 - COMSEC
 - Crypto
- Account Management Software
 - DIAS
 - Locally developed (Approved by NSA)
- Applicable References
- Anything you deem applicable to your SOP.

Emergency Action Plan (EAP)

- EAP should include:
 - Procedure for receiving first responders (police, fire fighters, paramedics & HAZMAT crews.
 - Fire reporting & initial fire fighting.
 - On-the-scene responsibilities.
 - Securing or removing classified COMSEC.
 - Protection of materials from responders.

EAP (Con't)

- Assessment & reporting of probable exposure.
- Alternate COMSEC storage locations.
- Post-emergency inventory.
- Post-emergency reports to NSA/I5131 (COR) and NSA/1A (Insecurities).

My mother taught me the CIRCLE OF LIFE.

- "I brought you into this world, and I can take you out."
- And my favorite:

My mother taught me about JUSTICE.

"One day you'll have kids, and I hope they turn out just like you."

